

Government of the People's Republic of Bangladesh  
Ministry of Religious Affairs  
Admin Section-1  
Bangladesh Secretariat, Dhaka  
[www.mora.gov.bd](http://www.mora.gov.bd)

No : 16.00.0000.001.25.001.12-538


Dated : 23.04.2017

To : **Chief Accounts Officer**  
Ministry of Religious Affairs  
CGA Building, Segunbagicha, Dhaka.

The undersigned is directed to convey the government's approval in favour of Mr. Md Abdul Jalil, Secretary, Mr. Md. Hafizur Rahman, Joint Secretary, Ministry of Religious Affairs and Mr. Waliur Rahman Khan, Muhaddish & Deputy Director, Islamic Foundation to attend a meeting to be held at Madina Al Monowara in Kingdom of Saudi Arabia during 03/05/2017 to 14/05/2017 according to the MOU signed on 19/11/2015 between Ministry of Islamic Affairs, Da'wah and Guidance of Saudi Arabia and Ministry of Religious Affairs of Bangladesh under the following terms and conditions:

- a) Expenses including round trip air fare (Economy class), accommodation and food in this regard will be borne by the Ministry of Islamic Affairs, Da'wah and Guidance of K.S.A.
- b) Total period of this program and the time spent for travel and transit will be treated as on duty.
- c) They will not stay in the Kingdom of Saudi Arabia beyond the approved period (excluding travel time).
- d) They will travel on the aforesaid date or nearest date possible.
- e) They will be entitled to other allowances as per government rules/order issued by the Ministry of Finance vide Memo no. অম/অবি/বা:নি:২/২(১৯)/২০০০-০৪/অংশ-১/২২১(১০০০), dated-০৯.১০.২০১২ and Memo no. 07.152.099.00.001.2004-35, dated-24/08/2015.

2. This order is issued with the approval of the competent authority.

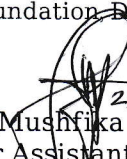
  
23.04.17  
(Mushfika Iffat)  
Senior Assistant Secretary  
Phone: 9540589  
Fax: 9512286  
e-mail: [moragovbd@gmail.com](mailto:moragovbd@gmail.com)

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Copy forwarded for kind information and necessary action to: (Not according to Seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request of issuance a note verbal regarding this).
5. Mr. Md. Abdul Jalil, Secretary, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
6. H. E. Ambassador, The Bangladesh Embassy in Kingdom of Saudi Arabia.
7. H. E. Ambassador, The Embassy of Kingdom of Saudi Arabia in Bangladesh.
8. Director General, Islamic Foundation, Dhaka.
9. Director General, Immigration and Passport, Agargaon, Dhaka.
10. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
11. Joint Secretary (all), Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
12. Mr. Md. Hafizur Rahman, Joint Secretary, Ministry of Religious Affairs.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. PS to Honorable Minister, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka (For kind information).
15. PS to Secretary, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka (For kind information).
16. Mr. Waliur Rahman Khan, Muhaddish & Deputy Director, Islamic Foundation, Dhaka.

  
23.04.17  
(Mushfika Iffat)  
Senior Assistant Secretary