

Government of the People's Republic of Bangladesh
Ministry of Religious Affairs
Admin Section-1
Bangladesh Secretariat, Dhaka
www.mora.gov.bd

No : 16.00.0000.001.25.007.2017-

Dated : 03.10.2017

To : Chief Accounts Officer
Ministry of Religious Affairs
CGA Building, Segunbagicha, Dhaka.

The undersigned is directed to convey the government's approval in favour of Mr. Md. Hafizur Rahman, Joint Secretary, Ministry of Religious Affairs, Mr. Muhammad Maksudur Rahman, Counselor (Hajj), Jeddah and Mr. Shahadat Hossain Toslim, General Secretary, Haj Agency Association of Bangladesh (HAB) to attend a Seminar World Hajj & Umrah Convention to be held at Jakarta in Indonesia during 10/10/2017 to 12/10/2017 under the following terms and conditions :

- a) All expenditure of Mr. Md. Hafizur Rahman, Joint Secretary and Mr. Muhammad Maksudur Rahman, Counselor (Hajj), Jeddah will be borne by Government Of Bangladesh.
- b) All expenditure of Mr. Shahadat Hossain Toslim, General Secretary, Bangladesh Hajj Agency Association (HAB) will be borne by his own fund.
- c) Total period of this program and the time spent for travel and transit will be treated as on duty.
- d) They will not stay in the Indonesia beyond the approved period (excluding travel time).
- e) They will travel on the aforesaid date or nearest date possible.
- f) They will be entitled to other allowances as per government rules/order issued by the Ministry of Finance vide Memo no. অম/অবি/ব্য.নি:-২/২(১৯)/২০০০-০৪/অংশ-১/২২১(১০০০), dated-০৯.১০.২০১২ and Memo no. 07.152.099.00.001.2004-35, dated-24/08/2015.

02. This office order is issued with the prior approval of the competent authority in the public interest.




(Md. Ahsan Habib)
Assistant Secretary
Phone: 9545307
Fax: 9512286
e-mail: moragovhd@gmail.com

No : 16.00.0000.001.25.007.2017- 1323

Dated : 03.10.2017

Copy forwarded for kind information and necessary action to: (Not according to Seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request of issuance a note verbal regarding this).
5. H. E. the Ambassador, Embassy of Indonesia in Bangladesh.
6. H. E. the Ambassador, Bangladesh Embassy in Indonesia.
7. Director General, Immigration and Passport, Agargaon, Dhaka.
8. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
9. Joint Secretary (all), Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
10. Mr. Md. Hafizur Rahman, Joint Secretary, Ministry of Religious Affairs.
11. Mr. Muhammad Maksudur Rahman, Counselor (Hajj), Jeddah, K.S.A.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. PS to Honorable Minister, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka (For his kind information).
14. PS to Secretary in Charge, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka (For his kind information).
15. Mr. Shahadat Hossain Toslim, General Secretary, Bangladesh Hajj Agency Association (HAB), Dhaka.
16. Office copy.


(Md. Ahsan Habib)
Assistant Secretary.