

Government of the People's Republic of Bangladesh
Ministry of Religious Affairs
Admin Section-1
Bangladesh Secretariat, Dhaka
www.mora.gov.bd

No : 16.00.0000.001.25.003.16-662

Dated : 19.05.2016

From : **Md. Abul Hasan**
Senior Assistant Secretary (Admin-1)

To : **Chief Accounts Officer**
Ministry of Religious Affairs
CGA Building, Dhaka.

Sub : **Sanction to official visit of Bangladesh delegation headed by Mr. Zakir Ahmed, Joint Secretary, Ministry of Religious Affairs to Saudi Arabia from 25/05/2016 to 08/06/2016 or the nearest possible date and time.**

Dear Sir,

The Government has pleased to sanction the following delegation to visit Saudi Arabia to hire residence of Government Pilgrims of Bangladesh. The delegation is expected to leave Dhaka on 25/05/2016 or the nearest date as possible and return on 08/06/2016 or the nearest date as possible.

| SL | Name, Designation and Contact Number | Official Address | Passport Number |
|-----|--|--|-----------------|
| 01. | Mr. Zakir Ahmed Joint Secretary Mob: 01738 273365 | Ministry of Religious Affairs Bangladesh Secretariat, Dhaka Bangladesh | OC 0099459 |
| 02. | Mr. Md. Abul Hasan Senior Assistant Secretary Mob: 01739 171819 | Ministry of Religious Affairs Bangladesh Secretariat, Dhaka Bangladesh | OC 4168045 |
| 03. | Mr. Md. Shafiqul Islam APS to Hon'ble Minister Mob: 01715 025487 | Ministry of Religious Affairs Bangladesh Secretariat, Dhaka Bangladesh | OC 2092117 |
| 04. | Md. Abu Sayed PO to Hon'ble Minister Mob: 01718 532088 | Ministry of Religious Affairs Bangladesh Secretariat, Dhaka Bangladesh | OC 6092218 |

2. The terms and conditions are as follows:

- (i) The travel and transit period of the delegation will be treated as on official duty;
- (ii) They will draw their allowances in the local currency code 3-3510-0001-4801 (Travel Expense) of Haj related expenditure outside Bangladesh as per related rules.

3. This office order is issued with the prior approval of the competent authority

(Md. Abul Hasan)

Senior Assistant Secretary (Admin-1)

Phone : 9565019

Fax : 9512286

e-mail : hasansas24@gmail.com

Mob: 01739171819

No : 16.00.0000.001.25.003.16-662

Dated : 19.05.2016

Copy forwarded for kind information and necessary action to: (Not according to Seniority):

1. Secretary, Ministry of Foreign Affairs, Segun bagicha, Dhaka (**He is requested to issue a Note Verbale in this regard**).
2. Additional Secretary (Admin), Ministry of Religious Affairs, Dhaka.

3. His Excellency The Ambassador, Embassy of the People's Republic of Bangladesh in the Kingdom of Saudi Arabia.
4. His Excellency The Ambassador, Embassy of the Kingdom of Saudi Arabia in Dhaka.
5. Director General, Immigration and Passport, Agargaon, Dhaka.
6. Mr. Zakir Ahmed, Joint Secretary, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
7. Joint Secretary (Organization/Development/Haj), Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
8. Consul General, Bangladesh Consulate General of Jeddah, Saudi Arabia.
9. Councillor (Haj), Bangladesh Haj Office, Jeddah, Saudi Arabia.
10. PS to Hon'ble Minister, Ministry of Religious Affairs, Dhaka.
11. Director, Haj Office, Ashkona, Uttra, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Md. Abul Hasan, Senior Assistant Secretary (Admin-1), Ministry of Religious Affairs. Dhaka.
14. Mr. Md. Shafiqul Islam, Assistant Private Secretary to Honorable Minister, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
15. Private Secretary to the Secretary (In-charge), Ministry of Religious Affairs. Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. Assistant Programmer, ICT Cell, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka(**He is requested to publish this government order in the website of the ministry**).
18. Md. Abu Sayed, Personal Officer of Honorable Minister, Ministry of Religious Affairs, Bangladesh Secretariat, Dhaka.
19. Office Copy.



(Md. Abul Hasan)
Senior Assistant Secretary (Admin-1).